**TEACHING & EDUCATION REPORT**

**[Given Name] [Family Name]**

***University of Toronto***

**Introduction**

[Introduction to TER]

**Teaching Philosophy**

[Teaching Philosophy]

**Teaching Landmarks  
*[Start - End Dates]***

|  |  |  |  |
| --- | --- | --- | --- |
| Teaching Awards | | | |
|  | [Start – End Dates] | [Award Name], [Institution / Organization] ([Award Status]) | |
| Research in Education | | | |
|  | [Start – End Dates] | [Title/Subject]. | |
| Innovations and Development in Teaching and Education | | | *Total Hours* |
|  | [Start – End Dates] | [Title], [Primary Audience], [Faculty], [University Department], [Division], [Institution / Organization]. | [00] |
| Leadership in Education | | | |
|  | [Institution/Organization] | | |
|  | [Start – End Dates] | [Title/Position]. [Faculty], [Department], [Division], [City], [Province/State], [Country]. ([Type]) | |
| Administrative Service in Education | | | *Total Hours* |
|  | [Institution/Organization] | | |
|  | [Start End Dates] | [Role], [Committee Name], [Educational Level], [Faculty], [University Department], [Division], [City], [Province / State], [Country]. | [00] |

# I. Multilevel Education (Teaching Events with Multiple Levels of Trainees)

## Academic Year [Start - End Date]

### a) Teaching Awards

|  |  |
| --- | --- |
| Received | |
| [Start – End Dates] | **[Award Name]**, [Faculty], [University Department], [Division], [Institution/Organization], [City], [Province/State], [Country]. *[Description of Award].* |
| Nominated | |
|  |  |

### b) Innovations and Development in Teaching and Education

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Title].  [Faculty], [University Department], [Division], [Institution / Organization].  *[Description].*  *[Impact].*  Total Hours: [00] | |
| *Total number of hours:* | | *[00]* |

### c) Leadership in Education

|  |  |
| --- | --- |
| [Institution/Organization] | |
| [Start – End Dates] | **[Title/Position]**. [Faculty], [Department], [Division], [City], [Province/State], [Country]. ([Type]) *[Description].* |

### d) Administrative Service in Education

|  |  |  |
| --- | --- | --- |
| [Institution / Organization] | | |
| [Start - End Dates] | **[Role]**, [Committee Name], [Faculty], [University Department], [Division], [City], [Province / State], [Country].  *[Description]*  Total Hours for Entire Activity: [00] | |
| *Total number of hours:* | | *[00]* |

### e) Aggregate Teaching Evaluations

|  |  |
| --- | --- |
| [Start – End Dates] | **[Source]**. [Faculty], [University Department], [Division],  Number of Student Evaluations: [00]  Teaching Evaluation Score (Individual Mean): [00]  City Wide Mean: [00]  Hospital Mean: [00]  Division Mean: [00]  Quintile: [00]  *Evaluation Details: [Student Comments]* |

### f) Departmental Education

##### Lectures

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Year/Stage], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Seminars

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Year/Stage], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Small Group or PBL Teaching

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Year/Stage], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Workshops

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Year/Stage], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Examinations

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Year/Stage], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Teaching Rounds

|  |  |  |
| --- | --- | --- |
| Formal Teaching Rounds (Scheduled Centrally) | | |
| [Start - End Dates] | Title: [Course Title]. [Department], [Division]. Location of Teaching: [Location] *Description: [Optional description]* Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students for Formal Teaching Rounds:* | | *[00]* |
| *Total Number of Hours for Formal Teaching Rounds:* | | *[00]* |
| Informal Teaching Rounds (Scheduled by Teacher) | | |
| [Start - End Dates] | Title: [Course Title]. [Department], [Division]. Location of Teaching: [Location] *Description: [Optional description]* Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students for Informal Teaching Rounds:* | | *[00]* |
| *Total Number of Hours for Informal Teaching Rounds:* | | *[00]* |

##### Simulations

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Year/Stage], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Labs

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Year/Stage], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Practicum

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Year/Stage], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Individual Consultations

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Year/Stage], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Peer Coaching

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Year/Stage], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Remediation

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Year/Stage], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Other Teaching Activities (user defined)

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Year/Stage], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Clinical Supervision

|  |  |  |
| --- | --- | --- |
| Assigned | | |
| [Start – End Dates] | **[Role],** [Faculty], [University Department], [Division]. Location of Teaching: [Location of teaching].  *[Activity Description].*  Number of Students: [Number of Students] Unit: [No. of Units] X [Type of Units] Total Hours: [Total Hours]  Teaching Evaluation Score: [Teaching Evaluation Score] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Multilevel Clinical Students Supervised:* | | *[00]* |
| *Total Number of Clinical Supervision Hours:* | | *[00]* |
| Elective | | |
| [Start – End Dates] | **[Role],** [Faculty], [University Department], [Division]. Location of Teaching: [Location of teaching].  *[Activity Description].*  Student Name(s):  a. [Student Level]: [Student Name]; [Student Name].  b. [Student Level]: [Student Name]; [Student Name].  Number of Students: [Number of Students] Unit: [No. of Units] X [Type of Units] Total Hours: [Total Hours]  Teaching Evaluation Score: [Teaching Evaluation Score] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Multilevel Clinical Students Supervised:* | | *[00]* |
| *Total Number of Clinical Supervision Hours:* | | *[00]* |

##### Research Supervision

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | **[Role]**, [Faculty], [University Department], [Division].  Student Details: [Student Name], Student’s Current Position: [Student’s Current Position], Student’s Current Institution: [Student’s  Current Institution]  Degree: [Year/Stage], [Degree / Program of Study]  Research Project: [Research Project Title]  Awards: [Student Awards Attained]  Collaborators: [Collaborators]  Completed: [YYYY]  Total Hours: [00]  *[Description].* | |
| *Total Number of Multilevel Research Students Supervised:* | | *[00]* |
| *Total Number of Research Supervision Hours:* | | *[00]* |

##### Mentorship/Preceptorship

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Type of Mentee / Preceptorship], [Mentee Name], [Institution of Mentee], [Mentee Title / Position], [Year/Stage]. [Faculty], [University Department], [Division]. ([Formal], No. of Encounters per Year: [00], Total Hours: [00]) *[Mentor Purpose / Responsibilities].* | |
| *Total Number of Multilevel Students Mentored:* | | *[00]* |
| *Total Number of Mentorship Hours:* | | *[00]* |

### g) Interdepartmental Education (Within Faculty of Medicine)

Same format as in **f) Departmental Education** above.

### h) Inter-faculty Education

Same format as in **f) Departmental Education** above.

### i) Education Outside the University and its Affiliated Hospitals)

Same format as in **f) Departmental Education** above.

### j) Postgraduate, Research and Specialty Training

|  |  |
| --- | --- |
| [Start – End Dates] | [Title/Position], [Subject/Discipline], [Department/Program], [Institution/Organization], [City], [Province/State], [Country]. Supervisor(s): [Supervisor]. |

### k) Qualifications, Certifications and Licenses

|  |  |
| --- | --- |
| [Start – End Dates] | [Title], [Speciality], [Institution/Organization], [City], [Province/State], [Country], License / Membership #: [License / Membership #]. |

### l) Honours and Career Awards

|  |  |
| --- | --- |
| Received | |
| [Start – End Dates] | **[Award Name]**, [Faculty], [University Department], [Division], [Institution/Organization], [City], [Province/State], [Country]. ([Award Type], Specialty: [Specialty]. [Educational Level], [Year/Stage]) Awardee Name: [Student Name]. Role: [Role] Total Amount: [Total Amount] [Currency] *[Description of Award].* |
| Nominated | |
|  |  |

### m) Other Noteworthy Activities

|  |  |
| --- | --- |
| [Start – End Dates] | Type: [Type]. Audience: [Audience]. [City], [Province/State], [Country]. *[Description].* Results / Evaluation: [Results/Evaluation] |

### n) Patents and Copyrights

|  |  |
| --- | --- |
| [Date of Issue] | **[Title]**. [Type], [Status]. (Patent or Copyright ) #: [Patent/Copyright #], [Country], Joint Holder Names: [Joint Holder Names]. *[Brief Description]*. |

### o) Grants, Contracts and Clinical Trials

|  |  |
| --- | --- |
| Funded | |
| [Start – End Dates] | **[Role]**. [Title]. [Funding Source], [Funding Program Name], [Grant and/or Account #]. PI: [Principal Investigator]. Collaborators: [Collaborators]. ([Funding Type]). Total Amount: [Total Grant Amount] [Currency]. *[Description].* |
| Declined | |
|  |  |

### p) Salary Support and Other Funding

|  |  |
| --- | --- |
| Personal Salary Support | |
| [Start – End Dates] | **[Funding Title]**, Trainee Name: [Student Name], [Funding Source], [City], [Province/State], [Country]. Specialty: [Specialty]. Total Amount: [Total Amount] [Currency]. |
| Trainee Salary Support | |
|  |  |

### q) Publications

|  |
| --- |
| Journal Articles |
| [Authors]. [Title]. [Rest of Citation]. [Publication Status]. Impact Factor: [Journal Impact Factor]. [Trainee Publication]. [Trainee Details]. **[Role]**.  [Most Significant Publication]. [Most Significant Publication Details]. |
| Case Reports |
|  |
| Abstracts |
|  |
| Books |
|  |
| Books Edited |
|  |
| Book Chapters |
|  |
| Manuals |
|  |
| Editorials |
|  |
| Monographs |
|  |
| Websites / Videos |
|  |

### r) Presentations

|  |  |
| --- | --- |
| *International* | |
| [Date] | **[Role]**. [Presentation Type]. [Title]. [Host], [City], [province/State], [Country]. Presenter(s): [Presenters]. [Rest of Citation]. ([Presentation by Trainee]) Teaching Evaluation Score: [Teaching Evaluation Score] *Evaluation Details: [Evaluation Details]* |
| *National* | |
|  |  |
| *Regional / Provincial* | |
|  |  |
| *Local* | |
|  |  |

### s) Peer Review Activities

|  |  |
| --- | --- |
| Associate or Section Editing | |
| [Start – End Dates] | **[Role]**. [Institution/Organization], [Journal/Section], Number of Reviews: [Number of Reviews] |
| Editorial Boards | |
|  |  |
| Grant Reviews | |
|  |  |
| Manuscript Reviews | |
|  |  |
| Presentation Reviews | |
|  |  |

### t) Other Research and Professional Activities

|  |  |
| --- | --- |
| Research Projects | |
| [Start – End Dates] | **[Role]**. [Contribution Area]. [Title]. [Institution/Organization], [City], [Province/State], [Country]. Supervisor(s): [Supervisor]. Collaborator(s): [Collaborators]. |
| Thesis Projects | |
|  |  |

# II. Undergraduate Education

## Academic Year [Start - End Dates]

### a) Teaching Awards

|  |  |
| --- | --- |
| Received | |
| [Start – End Dates] | **[Award Name]**, [Faculty], [University Department], [Division], [Institution/Organization], [City], [Province/State], [Country]. *[Description of Award].* |
| Nominated | |
|  |  |

### b) Innovations and Development in Teaching and Education

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Title].  [Faculty], [University Department], [Division], [Institution / Organization].  *[Description].*  *[Impact].*  Total Hours: [00] | |
| *Total number of hours:* | | *[00]* |

### c) Leadership in Education

|  |  |
| --- | --- |
| [Institution/Organization] | |
| [Start – End Dates] | **[Title/Position]**. [Faculty], [Department], [Division], [City], [Province/State], [Country]. ([Type]) *[Description].* |

### d) Administrative Service in Education

|  |  |  |
| --- | --- | --- |
| [Institution / Organization] | | |
| [Start - End Dates] | **[Role]**, [Committee Name], [Faculty], [University Department], [Division], [City], [Province / State], [Country].  *[Description]*  Total Hours for Entire Activity: [00] | |
| *Total number of hours:* | | *[00]* |

### e) Aggregate Teaching Evaluations

|  |  |
| --- | --- |
| [Start – End Dates] | **[Source]**. [Faculty], [University Department], [Division],  Number of Student Evaluations: [00]  Teaching Evaluation Score (Individual Mean): [00]  City Wide Mean: [00]  Hospital Mean: [00]  Division Mean: [00]  Quintile: [00]  *Evaluation Details: [Student Comments]* |

### f) [Year/Stage]

#### Departmental Education

##### Seminars / Lectures

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Small Group or PBL Teaching

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Workshops

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Examinations

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Teaching Rounds

|  |  |  |
| --- | --- | --- |
| *Formal Teaching Rounds (Scheduled Centrally)* | | |
| [Start - End Dates] | [Activity Title], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students for Formal Teaching Rounds:* | | *[00]* |
| *Total Number of Hours for Formal Teaching Rounds:* | | *[00]* |
| *Informal Teaching Rounds (Scheduled by Teacher)* | | |
| [Start - End Dates] | [Activity Title], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students for Informal Teaching Rounds:* | | *[00]* |
| *Total Number of Hours for Informal Teaching Rounds:* | | *[00]* |

##### Simulations

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Labs

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Practicum

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Individual Consultations

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Peer Coaching

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Remediation

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Other Teaching Activities (user defined)

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Activity Title], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching].  *[Activity Description].*  Total Hours for Entire Activity: [00] Total Number of Students: [00] Teaching Evaluation Score: [00] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Students:* | | *[00]* |
| *Total Number of Hours:* | | *[00]* |

##### Clinical Supervision

|  |  |  |
| --- | --- | --- |
| Assigned | | |
| [Start – End Dates] | **[Role],** [Faculty], [University Department], [Division]. Location of Teaching: [Location of teaching].  *[Activity Description].*  Number of Students: [Number of Students] Unit: [No. of Units] X [Type of Units] Total Hours: [Total Hours]  Teaching Evaluation Score: [Teaching Evaluation Score] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Undergraduate Clinical Students Supervised:* | | *[00]* |
| *Total Number of Clinical Supervision Hours:* | | *[00]* |
| Elective | | |
| [Start – End Dates] | **[Role],** [Faculty], [University Department], [Division]. Location of Teaching: [Location of teaching].  *[Activity Description].*  Student Name(s): Student Name]; [Student Name].  Number of Students: [Number of Students] Unit: [No. of Units] X [Type of Units] Total Hours: [Total Hours]  Teaching Evaluation Score: [Teaching Evaluation Score] *Evaluation Details: [Evaluation Details]* | |
| *Total Number of Undergraduate Clinical Students Supervised:* | | *[00]* |
| *Total Number of Clinical Supervision Hours:* | | *[00]* |

##### Research Supervision

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | **[Role]**, [Faculty], [University Department], [Division].  Student Details: [Student Name], Student’s Current Position: [Student’s Current Position], Student’s Current Institution: [Student’s  Current Institution]  Degree: [Degree / Program of Study]  Research Project: [Research Project Title]  Awards: [Student Awards Attained]  Collaborators: [Collaborators]  Completed: [YYYY]  Total Hours: [00]  *[Description].* | |
| *Total Number of Undergraduate Research Students Supervised:* | | *[00]* |
| *Total Number of Research Supervision Hours:* | | *[00]* |

##### Mentorship/Preceptorship

|  |  |  |
| --- | --- | --- |
| [Start – End Dates] | [Type of Mentee / Preceptorship], [Mentee Name], [Institution of Mentee], [Mentee Title / Position]. [Faculty], [University Department], [Division]. ([Formal], No. of Encounters per Year: [00], Total Hours: [00]) *[Mentor Purpose / Responsibilities].* | |
| *Total Number of Undergraduate Students Mentored:* | | *[00]* |
| *Total Number of Mentorship Hours:* | | *[00]* |

#### Extra-Departmental Education (Within Faculty of Medicine)

Same format as **Departmental Education** for this level

#### Extra-Faculty Education

Same format as **Departmental Education** for this level

#### Extra-University Education (Outside U of T)

Same format as **Departmental Education** for this level

### g) Postgraduate, Research and Specialty Training

|  |  |
| --- | --- |
| [Start – End Dates] | [Title/Position], [Subject/Discipline], [Department/Program], [Institution/Organization], [City], [Province/State], [Country]. Supervisor(s): [Supervisor]. |

### h) Qualifications, Certifications and Licenses

|  |  |
| --- | --- |
| [Start – End Dates] | [Title], [Speciality], [Institution/Organization], [City], [Province/State], [Country], License / Membership #: [License / Membership #]. |

### i) Honours and Career Awards

|  |  |
| --- | --- |
| Received | |
| [Start – End Dates] | **[Award Name]**, [Faculty], [University Department], [Division], [Institution/Organization], [City], [Province/State], [Country]. ([Award Type], Specialty: [Specialty]. [Educational Level], [Year/Stage]) Awardee Name: [Student Name]. Role: [Role] Total Amount: [Total Amount] [Currency] *[Description of Award].* |
| Nominated | |
|  |  |

### j) Other Noteworthy Activities

|  |  |
| --- | --- |
| [Start – End Dates] | Type: [Type]. Audience: [Audience]. [City], [Province/State], [Country]. *[Description].* Results / Evaluation: [Results/Evaluation] |

### k) Patents and Copyrights

|  |  |
| --- | --- |
| [Date of Issue] | **[Title]**. [Type], [Status]. (Patent or Copyright ) #: [Patent/Copyright #], [Country], Joint Holder Names: [Joint Holder Names]. *[Brief Description]*. |

### l) Grants, Contracts and Clinical Trials

|  |  |
| --- | --- |
| Funded | |
| [Start – End Dates] | **[Role]**. [Title]. [Funding Source], [Funding Program Name], [Grant and/or Account #]. PI: [Principal Investigator]. Collaborators: [Collaborators]. ([Funding Type]). Total Amount: [Total Grant Amount] [Currency]. *[Description].* |
| Declined | |
|  |  |

### m) Salary Support and Other Funding

|  |  |
| --- | --- |
| Personal Salary Support | |
| [Start – End Dates] | **[Funding Title]**, Trainee Name: [Student Name], [Funding Source], [City], [Province/State], [Country]. Specialty: [Specialty]. Total Amount: [Total Amount] [Currency]. |
| Trainee Salary Support | |
|  |  |

### n) Publications

|  |
| --- |
| Journal Articles |
| [Authors]. [Title]. [Rest of Citation]. [Publication Status]. Impact Factor: [Journal Impact Factor]. [Trainee Publication]. [Trainee Details]. **[Role]**.  [Most Significant Publication]. [Most Significant Publication Details]. |
| Case Reports |
|  |
| Abstracts |
|  |
| Books |
|  |
| Books Edited |
|  |
| Book Chapters |
|  |
| Manuals |
|  |
| Editorials |
|  |
| Monographs |
|  |
| Websites / Videos |
|  |

### o) Presentations

|  |  |
| --- | --- |
| *International* | |
| [Date] | **[Role]**. [Presentation Type]. [Title]. [Host], [City], [province/State], [Country]. Presenter(s): [Presenters]. [Rest of Citation]. ([Presentation by Trainee]) Teaching Evaluation Score: [Teaching Evaluation Score] *Evaluation Details: [Evaluation Details]* |
| *National* | |
|  |  |
| *Regional / Provincial* | |
|  |  |
| *Local* | |
|  |  |

### p) Peer Review Activities

|  |  |
| --- | --- |
| Associate or Section Editing | |
| [Start – End Dates] | **[Role]**. [Institution/Organization], [Journal/Section], Number of Reviews: [Number of Reviews] |
| Editorial Boards | |
|  |  |
| Grant Reviews | |
|  |  |
| Manuscript Reviews | |
|  |  |
| Presentation Reviews | |
|  |  |

### q) Other Research and Professional Activities

|  |  |
| --- | --- |
| Research Projects | |
| [Start – End Dates] | **[Role]**. [Contribution Area]. [Title]. [Institution/Organization], [City], [Province/State], [Country]. Supervisor(s): [Supervisor]. Collaborator(s): [Collaborators]. |
| Thesis Projects | |
|  |  |

# III. Graduate Education

Same format as **II. Undergraduate Education** above.

# IV. Undergraduate MD

Same format as **II. Undergraduate Education** above.

# V. Postgraduate MD

Same format as **II. Undergraduate Education** above.

# VI. Continuing Education

Same format as **I. Multilevel Education** above.

# VII. Faculty Development

Same format as **I. Multilevel Education** above.

# VIII. Patient and Public Education

Same format as **I. Multilevel Teaching** above.

# X. Related Educational Activities

## Academic Year [Start - End Date]

### a) Postgraduate, Research and Specialty Training

|  |  |
| --- | --- |
| [Start – End Dates] | [Title/Position], [Subject/Discipline], [Department/Program], [Institution/Organization], [City], [Province/State], [Country]. Supervisor(s): [Supervisor]. |

### b) Qualifications, Certifications and Licenses

|  |  |
| --- | --- |
| [Start – End Dates] | [Title], [Speciality], [Institution/Organization], [City], [Province/State], [Country], License / Membership #: [License / Membership #]. |

### c) Leadership in Education

|  |  |
| --- | --- |
| Clinical | |
| [Start – End Dates] | **[Title/Position]**. [Faculty], [Department], [Division], [Institution/Organization], [City], [Province/State], [Country]. [*Description]*. |
| Consulting | |
|  |  |
| Hospital | |
|  |  |
| Research | |
|  |  |
| University | |
|  |  |
| University Rank | |
|  |  |
| University Cross Appointment | |
|  |  |

### d) Honours and Career Awards

|  |  |
| --- | --- |
| Received | |
| [Start – End Dates] | **[Award Name]**, [Faculty], [University Department], [Division], [Institution/Organization], [City], [Province/State], [Country]. ([Award Type], Specialty: [Specialty]. [Educational Level], [Year/Stage]) Awardee Name: [Student Name]. Role: [Role] Total Amount: [Total Amount] [Currency] *[Description of Award].* |
| Nominated | |
|  |  |

### e) Other Noteworthy Activities

|  |  |
| --- | --- |
| [Start – End Dates] | Type: [Type]. Audience: [Audience]. [City], [Province/State], [Country]. *[Description].* Results / Evaluation: [Results/Evaluation] |

### f) Patents and Copyrights

|  |  |
| --- | --- |
| [Date of Issue] | **[Title]**. [Type], [Status]. (Patent or Copyright ) #: [Patent/Copyright #], [Country], Joint Holder Names: [Joint Holder Names]. *[Brief Description]*. |

### g) Grants, Contracts and Clinical Trials

|  |  |
| --- | --- |
| Funded | |
| [Start – End Dates] | **[Role]**. [Title]. [Funding Source], [Funding Program Name], [Grant and/or Account #]. PI: [Principal Investigator]. Collaborators: [Collaborators]. ([Funding Type]). Total Amount: [Total Grant Amount] [Currency]. *[Description].* |
| Declined | |
|  |  |

### h) Salary Support and Other Funding

|  |  |
| --- | --- |
| Personal Salary Support | |
| [Start – End Dates] | **[Funding Title]**, Trainee Name: [Student Name], [Funding Source], [City], [Province/State], [Country]. Specialty: [Specialty]. Total Amount: [Total Amount] [Currency]. |
| Trainee Salary Support | |
|  |  |

### i) Publications

|  |
| --- |
| Journal Articles |
| [Authors]. [Title]. [Rest of Citation]. [Publication Status]. Impact Factor: [Journal Impact Factor]. [Trainee Publication]. [Trainee Details]. **[Role]**.  [Most Significant Publication]. [Most Significant Publication Details]. |
| Case Reports |
|  |
| Abstracts |
|  |
| Books |
|  |
| Books Edited |
|  |
| Book Chapters |
|  |
| Manuals |
|  |
| Editorials |
|  |
| Monographs |
|  |
| Websites / Videos |
|  |

### j) Presentations

|  |  |
| --- | --- |
| *International* | |
| [Date] | **[Role]**. [Presentation Type]. [Title]. [Host], [City], [province/State], [Country]. Presenter(s): [Presenters]. [Rest of Citation]. ([Presentation by Trainee]) Teaching Evaluation Score: [Teaching Evaluation Score] *Evaluation Details: [Evaluation Details]* |
| *National* | |
|  |  |
| *Regional / Provincial* | |
|  |  |
| *Local* | |
|  |  |

### k) Peer Review Activities

|  |  |
| --- | --- |
| Associate or Section Editing | |
| [Start – End Dates] | **[Role]**. [Institution/Organization], [Journal/Section], Number of Reviews: [Number of Reviews] |
| Editorial Boards | |
|  |  |
| Grant Reviews | |
|  |  |
| Manuscript Reviews | |
|  |  |
| Presentation Reviews | |
|  |  |

### l) Other Research and Professional Activities

|  |  |
| --- | --- |
| Research Projects | |
| [Start – End Dates] | **[Role]**. [Title]. [Institution/Organization], [City], [Province/State], [Country]. Supervisor(s): [Supervisor]. Collaborator(s): [Collaborators]. |
| Thesis Projects | |
|  |  |

### m) Administrative Service in Education

|  |  |  |
| --- | --- | --- |
| [Institution / Organization] | | |
| [Start - End Dates] | **[Role]**, [Committee Name], [Faculty], [University Department], [Division], [City], [Province / State], [Country].  *[Description]*  Total Hours for Entire Activity: [00] | |
| *Total number of hours:* | | *[00]* |

# XI. Research in Teaching and Education

## [Title/Subject of Research Statement]

([Start – End Dates])

Description: [Description].

Impact: [Impact].

#### Documentation

**Note: Below are samples of all activities that could be attached to a Research in Teaching and Education title. Include only activities directly related to this Research in Education title.**

##### Degrees

|  |  |
| --- | --- |
| [Start – End Dates] | [Degree], [Subject/Discipline], [Department], [Institution/Organization], [City], [Province/State], [Country]. Supervisor(s): [Supervisor]. |

##### Postgraduate, Research and Specialty Training

|  |  |
| --- | --- |
| [Start – End Dates] | [Title/Position], [Subject/Discipline], [Department/Program], [Institution/Organization], [City], [Province/State], [Country]. Supervisor(s): [Supervisor]. |

##### Qualifications, Certifications and Licenses

|  |  |
| --- | --- |
| [Start – End Dates] | [Title], [Speciality], [Institution/Organization], [City], [Province/State], [Country], License / Membership #: [License / Membership #]. |

##### Professional Associations

|  |  |
| --- | --- |
| [Start – End Dates] | **[Role]**, [Association Name], [License / Membership #]. |

##### Positions Held and Leadership Experience

|  |  |
| --- | --- |
| Clinical | |
| [Start – End Dates] | **[Title/Position]**. [Faculty], [Department], [Division], [Institution/Organization], [City], [Province/State], [Country]. [*Description]*. |
| Consulting | |
|  |  |
| Hospital | |
|  |  |
| Research | |
|  |  |
| University | |
|  |  |
| University Rank | |
|  |  |
| University Cross Appointment | |
|  |  |

##### Honours and Career Awards

|  |  |
| --- | --- |
| Received | |
| [Start – End Dates] | **[Award Name]**, [Faculty], [University Department], [Division], [Institution/Organization], [City], [Province/State], [Country]. ([Award Type], Specialty: [Specialty]. [Educational Level], [Year/Stage]) Awardee Name: [Student Name]. Role: [Role] Total Amount: [Total Amount] [Currency] *[Description of Award].* |
| Nominated | |
|  |  |

##### Other Noteworthy Activities

|  |  |
| --- | --- |
| [Start – End Dates] | Type: [Type]. Audience: [Audience]. [City], [Province/State], [Country]. *[Description].* Results / Evaluation: [Results/Evaluation] |

##### Patents and Copyrights

|  |  |
| --- | --- |
| [Date of Issue] | **[Title]**. [Type], [Status]. (Patent or Copyright) #: [Patent/Copyright #], [Country], Joint Holder Names: [Joint Holder Names]. *[Brief Description]*. |

##### Grants, Contracts and Clinical Trials

|  |  |
| --- | --- |
| Funded | |
| [Start – End Dates] | **[Role]**. [Title]. [Funding Source], [Funding Program Name], [Grant and/or Account #]. PI: [Principal Investigator]. Collaborators: [Collaborators]. ([Funding Type]). Total Amount: [Total Grant Amount] [Currency]. *[Description].* |
| Declined | |
|  |  |

##### Salary Support and Other Funding

|  |  |
| --- | --- |
| Personal Salary Support | |
| [Start – End Dates] | **[Funding Title]**, Trainee Name: [Student Name], [Funding Source], [City], [Province/State], [Country]. Specialty: [Specialty]. Total Amount: [Total Amount] [Currency]. |
| Trainee Salary Support | |
|  |  |

##### Publications

|  |
| --- |
| Journal Articles |
| [Authors]. [Title]. [Rest of Citation]. [Publication Status]. Impact Factor: [Journal Impact Factor]. [Trainee Publication]. [Trainee Details]. **[Role]**.  [Most Significant Publication]. [Most Significant Publication Details]. |
| Case Reports |
|  |
| Abstracts |
|  |
| Books |
|  |
| Books Edited |
|  |
| Book Chapters |
|  |
| Manuals |
|  |
| Editorials |
|  |
| Monographs |
|  |
| Websites / Videos |
|  |

##### Presentations

|  |  |
| --- | --- |
| *International* | |
| [Date] | **[Role]**. [Presentation Type]. [Title]. [Host], [City], [province/State], [Country]. Presenter(s): [Presenters]. [Rest of Citation]. ([Presentation by Trainee]) Teaching Evaluation Score: [Teaching Evaluation Score] *Evaluation Details: [Evaluation Details]* |
| *National* | |
|  |  |
| *Regional / Provincial* | |
|  |  |
| *Local* | |
|  |  |

##### Peer Review Activities

|  |  |
| --- | --- |
| Associate or Section Editing | |
| [Start – End Dates] | **[Role]**. [Institution/Organization], [Journal/Section], Number of Reviews: [Number of Reviews] |
| Editorial Boards | |
|  |  |
| Grant Reviews | |
|  |  |
| Manuscript Reviews | |
|  |  |
| Presentation Reviews | |
|  |  |

##### Other Research and Professional Activities

|  |  |
| --- | --- |
| Research Projects | |
| [Start – End Dates] | **[Role]**. [Title]. [Institution/Organization], [City], [Province/State], [Country]. Supervisor(s): [Supervisor]. Collaborator(s): [Collaborators]. |
| Thesis Projects | |
|  |  |

##### Teaching

|  |  |
| --- | --- |
| [Activity Type] | |
| [Start – End Dates] | [Activity Title], [Educational Level], [Year/Stage], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching]. *[Activity Description].* Total Hours: [Total Hours] Number of Students: [Number of Students] Teaching Evaluation Score: [Teaching Evaluation Score] *Evaluation Details: [Evaluation Details]* |

##### Clinical Supervision

|  |  |
| --- | --- |
| [Educational Level] | |
| [Start – End Dates] | [Type of Supervision] Supervision. [Role]. [Year/Stage], [Faculty], [University Department], [Division]. Location of Teaching: [Location of Teaching]. *[Activity Description].* Student Name(s): [Student Names (Optional)] Number of Students: [Number of Students] Unit: [No. of Units] X [Type of Units] Total Hours: [Total Hours] Teaching Evaluation Score: [Teaching Evaluation Score] *Evaluation Details: [Evaluation Details]* |

##### Research Supervision

|  |  |
| --- | --- |
| *[Educational Level]* | |
| [Start – End Dates] | **[Role]**, [Faculty], [University Department], [Division]. Student Details: [Student Name], Student's Current Position: [Student Current Position], Student's Current Institution: [Student’s Current Institution]  Degree: [Year/Stage], [Degree/Program of Study] Research Project: [Research Project Title] Awards: [Student’s Awards Attained] Collaborators: [Collaborators] Completed: [Year Completed] *[Description]* |

##### Mentorship

|  |  |
| --- | --- |
| *[Educational Level]* | |
| [Start – End Dates] | [Type of Mentee / Preceptorship], [Mentee Name], [Institution of Mentee], [Mentee Title / Position], [Year/Stage]. [Faculty], [University Department], [Division]. ([Formal], No. of Encounters per Year: [No. of Encounters per Year], Total Hours: [Total Hours]) *[Mentor Purpose / Responsibilities}.* |

##### Innovations and Development in Teaching and Education

|  |  |
| --- | --- |
| *[Primary Audience]* | |
| [Start – End Dates] | [Title].  [Faculty], [University Department], [Division], [Institution/Organization].   *[Description].*   [Impact].  Total Hours: [Total Hours] |

##### Aggregate Teaching Evaluations

|  |  |
| --- | --- |
| *[Educational Level]* | |
| [Start – End Dates] | [Source]. [Faculty], [University Department], [Division]. Teaching Evaluation Score (Individual Mean): [Teaching Effectiveness Score (Individual Mean)] City Wide Mean: [City Wide Mean] Hospital Mean: [Hospital Mean] Division Mean: [Division Mean] Quintile: [Quintile] *Evaluation Details: [Student Comments]* |

##### Administrative Activities

|  |  |  |
| --- | --- | --- |
| [Institution / Organization] | | |
| [Start - End Dates] | **[Role]**, [Committee Name], [Faculty], [University Department], [Division], [City], [Province / State], [Country].  *[Description]*  Total Hours for Entire Activity: [00] | |
| *Total number of hours:* | | *[00]* |

#### Other Documentation

[Other Documentation]

# XII. Creative Professional Activities in Teaching and Education

## Professional Innovation and Creative Excellence

a) [Title]

([Start – End Dates])

Description: [Description].

Impact: [Impact].

#### Documentation

Table level details are same as for **Research in Teaching and Education** section of this report.

## Contributions to the Development of Professional Practices

Same as for **1) Professional Innovation and Creative Excellence**

## Exemplary Professional Practice

Same as for 1) Professional Innovation and Creative Excellence