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| **Candidate’s Name:** |  |

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|  | 1. **Platform for Promotion (mark all that apply)**   Note: Primary platform for promotion must be ***one of Excellence*** *in Research, CPA or Teaching.*   |  |  |  |  | | --- | --- | --- | --- | |  | Excellence in Research |  | Competence in Research | |  | Excellence in CPA |  | Competence in CPA | |  | Excellence in Teaching |  | Competence in Teaching | |  | Excellence in Administration |  | Competence in Administration | |
|  | 1. **Areas of expertise** (no more than 5)  |  |  | | --- | --- | | 1. |  | | 2. |  | | 3. |  | | 4. |  | | 5. |  | |
|  | 1. **Cover Letter** |
|  | 1. **CV** (follow Faculty of Medicine CV template) |
|  | 1. **At-a-Glance Summary** |
|  | 1. **5 Most Significant Publications**    * Short description of significance and your contribution    * Copies of 5 most significant publication |
|  | 1. **Research Documentation,** if applicable    * Research Statement    * Personal Citation Report    * Data Summary Sheet, Research Awards, if applicable    * Data Summary Sheet, Refereed Publications, mandatory for all candidates    * Data Summary Sheet, Research Supervision, if applicable |
|  | 1. **Creative Professional Activity Documentation,** if applicable    * CPA Report    * Supporting Documents (organize your attachments so that all related documents are combined as one file.  It is highly recommended that you 'bookmark' large files.) |
|  | 1. **Teaching and Education Documentation**  * Teaching and Education Report * Data Summary Sheet, Teaching * Data Summary Sheet, Mentorship, if applicable * Supporting Documents including teaching evaluations |
|  | 1. **Administrative Service Documentation** |
|  | 1. **Referee Lists – External and Trainee (Internal and Colleague lists are not mandatory)** |